



## IRRIV EAST ANGLIA ASSOCIATION AGM

<b>Date:</b>	03.07.2015		
<b>Present: :</b>	Michael Barnes	Kevin Stewart	Sharon Jones
	Lesley Walker	Alison Cole	Sue Archer
	Kevin Jay	Jon Bestow	Edward Cook
	Yvonne Byrne	Lauren Appleby	James McKillop
	Rob Andrews	Nicole Eley	Jo Stanton
	Sonia Foster	Rachel Holman	John Frost
	Sean Knight	Jo Peacock	
<b>Apologies</b>	Stuart Brabben	Adrian Mills	
	David Magor	Laura Leicester	Simon Quilter
	Paul Corney	Tanya Bandekar	Colin Thrower

Item		Action
	<b>Minutes of previous AGM agreed</b>	
<b>1</b>	<p><b>Chairman's address</b></p> <p>Sean opened the meeting and began by explaining why Laura was unable to attend.</p> <p>The agenda was reviewed to allow for a minutes silence to take place as a mark of respect and remembrance of both Jane Ratcliffe, who was a past member of the association and was well known and respected by her friends and colleagues in the Association and for the Tunisian shooting victims.</p> <p>As the Treasurers report was with Laura, it was agreed that the Treasurers report be heard at a special meeting to be convened immediately before the next Exec Meeting to allow independent attendees to be present.</p> <p>Sean thanked both Rossendales and Datatank for their generous sponsorship of the days event</p>	
<b>2</b>	<b>Minutes of previous AGM were agreed.</b>	
<b>3</b>	<p><b>Election of Officers:</b></p> <p>Sean thanked the exec committee on behalf of Laura for their support during the past year.</p> <p>Sue Archer – for Education Liaison Stuart Brabben – for his role as Treasurer</p>	

	<p>Lesley Walker – for secretary duties and arranging events and seminars.</p> <p>All members for their support and participation in seminars and events and the ARP for providing accommodation for meetings.</p> <p>The following officers and Executive members were nominated by Jo Stanton and Seconded by Sharon Jones.</p> <p>Laura Leicester – Chair  Sean Knight – Vice Chair  Rachel Holman – Secretary  Paul Corney – Treasurer  Simon Quilter – Auditor  Jo Peacock – Education Liaison  Jo Stanton - Webmaster</p> <p><b>Executive members</b>  Lesley Walker  Adrian Mills  Colin Thrower  Stuart Brabben  Tanya Bandekar  Alison Cole  Sonia Foster</p>	
4	<p><b>Secretaries Report</b>  Some key issues ran through our meetings this year</p> <ul style="list-style-type: none"> <li>• Encouraging membership</li> <li>• Training</li> <li>• Ongoing changes for LA's and welfare reforms</li> </ul> <p><b>Speakers at our seminars have included:</b>  21<sup>st</sup> November 2014 Jonathon Bottomer from DWP who gave us an insight into the progress of Universal Credit roll out.</p> <p>28<sup>th</sup> January 2015 Robert Hawes from Chelmsford City Council came to share his experience of taking part in the Revenues Team of the Year competition and, the effect of taking part and winning on his team.</p> <p>17<sup>th</sup> April 2015 David Magor, IRRV Chief Executive and Gary Watson IRRV Deputy Chief Executive delivered a seminar on the latest developments in Council Tax and Non Domestic Rates and gave an update on Welfare Reforms.</p> <p>Lesley Walker</p>	
5	<p><b>Treasurers report</b>  Postponed as above</p>	
6	<p><b>Education/Training report</b></p> <p>As several training days were cancelled in the previous year due to lack of support, none were booked for last year. The committee would like to provide local training and some sessions have been booked to take place in the next few months.</p>	

	<p>Rossendales Payment Negotiation and Telephone Handling on 21 and 22 July (currently one day is full and the other has a few places left). Introduction to Business Rates from Avarto on 22 October and a free seminar "Current Trends in Insolvency" on 22 September from Paul Bowden of Wilkin Chapman. Simon Quilter has kindly offered to give an insight into further recovery action at this seminar.</p> <p>My thanks also to Lesley Walker for being the contact for bookings following my retirement and to Sonia Foster and other staff at Arp for preparing the venue and receiving the guests.</p> <p>Sue Archer</p>	
7	<p>Presentation given by Kevin Stewart.</p> <p>Included: The Institute and what it offers for your membership About the Council and the role it plays in the institute Encouraging more people to put themselves forward for election The Awards Ceremony Generating revenue (Slides available)</p> <p>Minute silence was observed.</p> <p>Kevin thanked members for their messages of support for his personal tragedy.</p>	
8	<p><b>Sean gave details of the arrangements for lunch and tour and again thanked our sponsors Rossendales and Datatank.</b></p> <p><b>Meeting closed</b></p>	